



Green Valley Central School

Mogappair West, Chennai - 37

Managed by Green Valley Educational Trust, Chennai

Almanac

**ACADEMIC YEAR
2023 - 2024**

Arise & Shine

Name

Class.....Sec.....

Admission No.

House.....

‘I shall bring this Almanac to school every day’

Green Valley Central School, Chennai



Montessori Teacher Training

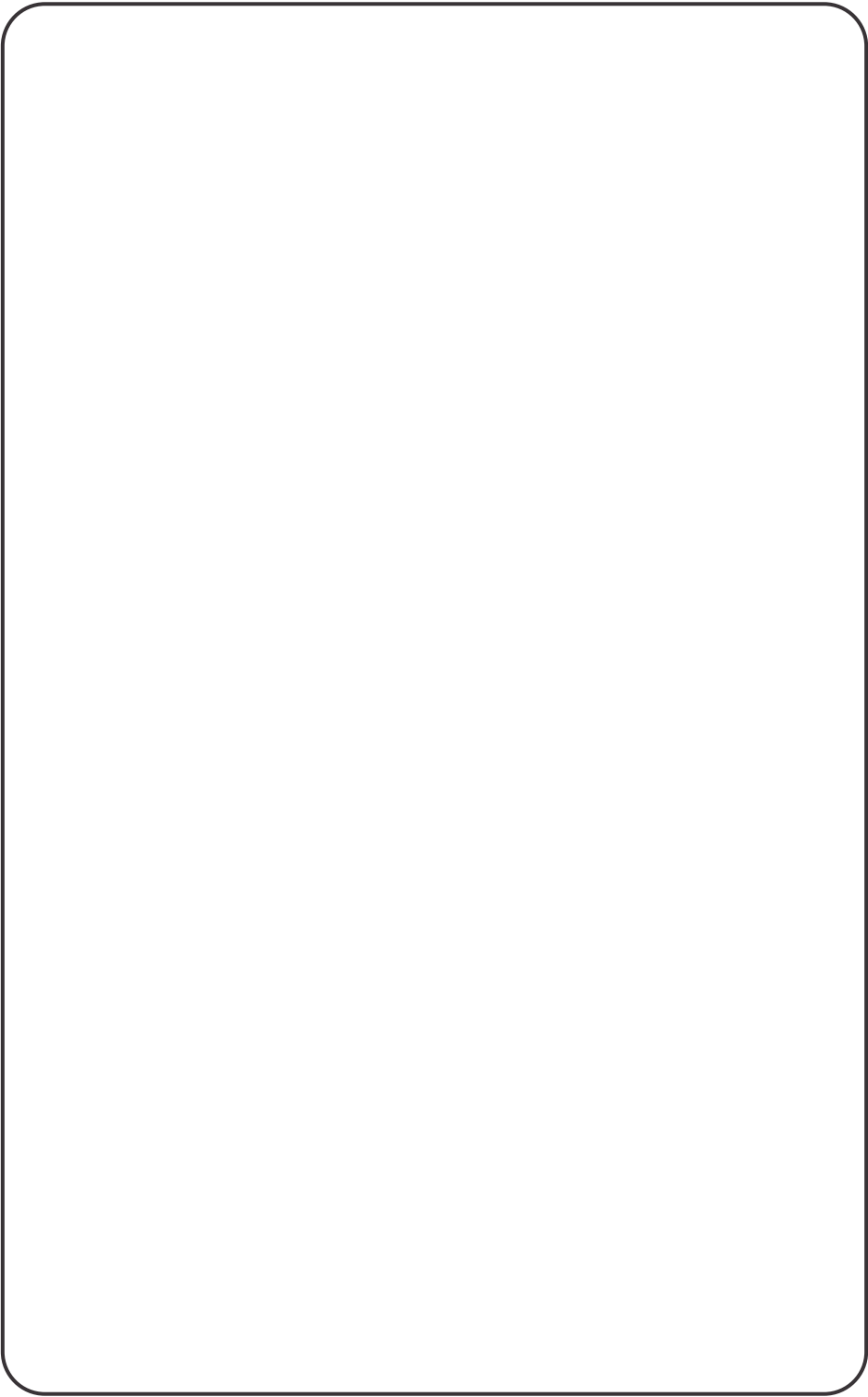


Green Valley Public School, Penta



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BIO-DATA OF THE PUPIL

Name:

(As in the Admission Register):

Class & Section: Admission No:

Date of Birth: EMIS No:

Aadhar No:

Religion: Nationality:

Mother Tongue: Blood Group:

Second Language: House:

Pupil's
Stamp size
photo

Father's
Stamp size
photo

Mother's
Stamp size
photo

PARTICULARS	FATHER	MOTHER
Name		
Educational Qualification		
Occupation		
Place of work		
Annual Income		
Languages known to speak & write		
Office Address		
Office Ph. No.		
Mobile No.		
E-mail - ID		

Name of siblings studying in Green Valley

1..... Std.:

2..... Std.:

Residential Address	Address in case of emergency

Mode of Transport:

- ☐ School Bus ☐ Private Van ☐ Auto
☐ Own Car ☐ Two Wheeler/By Foot ☐

Standard/Year of Admission in Green Valley:

Names of Brother(s) & Sister(s) who were past students of Green Valley

- 1..... Year: 20..... – 20
- 2..... Year: 20..... – 20

The information mentioned above is true to the best of our knowledge and belief. We hereby assure that we will abide by the rules and regulations of the School.

Father's Signature

Mother's Signature

Pupil's Signature

BIO-DATA OF THE PUPIL

Name:

(As in the Admission Register):

Class & Section: Admission No:

Date of Birth: EMIS No:

Aadhar No:

Religion: Nationality:

Mother Tongue: Blood Group:

Second Language: House:

Pupil's
Stamp size
photo

Father's
Stamp size
photo

Mother's
Stamp size
photo

PARTICULARS	FATHER	MOTHER
Name		
Educational Qualification		
Occupation		
Place of work		
Annual Income		
Languages known to speak & write		
Office Address		
Office Ph. No.		
Mobile No.		
E-mail - ID		

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Father's Signature

Mother's Signature

Pupil's Signature

MY TEACHERS

[illegible]

GREEN VALLEY EDUCATIONAL TRUST (Regd.)

GVET

The Green Valley Central School is managed by the Green Valley Educational Trust of public nature for educational and charitable purposes.

The Green Valley Educational Trust is funding and financing the following reputed Educational Institutions:

- Green Valley Public School, CBSE, Penta, Amalapetta, Odisha
- Green Valley Public School, CBSE, Dhundhili, Rayagada, Odisha
- Green Valley Public School, CBSE, Thiruvalli, Rayagada, Odisha
- Green Valley Public School, JKPur, Rayagada, Odisha
- NIOS Study Center, Mogappair, Chennai, T.N,
- Green Valley Teacher Training Center, Mogappair, Chennai
- Green Valley Central School, Mogappair West, Chennai

The Objectives of the TRUST in general are:

To establish, fund, organize, start, promote, construct, maintain, run, develop educational institutions like Preschools, Primary, Middle, High and Higher Secondary schools, Community colleges, Training centres, Balwadis, Research Institutions, Cultural, Art, Technical or Vocational Training Institutions, Hostels, etc., for students, without distinction of caste, creed or religion.

To promote emotional, cultural, spiritual and scientific progress of all.

Dr. Daisy Dharmaraj M.D (CMC Vellore)

Founder Patron

Dr. Jacob Dharmaraj, Ph.D.

Chairman & Managing Trustee

Dr. Angeline Dharmaraj M.Sc. (U.K.), M Phil, Ph.D. (U.K)

Hon. Director

Ms. Licy John M.Sc., B.Ed., MLIS

Principal

Advisory Committee Members

1. **Mr. Inbaraj** - Advocate

2. **Dr. P. Emmanuel Raj Premchand**

M.A.,M.A.,M.Sc.,M.Sc.,MED., MBA., DSM.,
P.G.D.P.M., Dip in Geog.,M.Phil., D.D.,Ph.D.

NATIONAL ANTHEM

*Jana gana mana adhinayaka jaya he
Bharata bhagya vidhata
Punjaba Sindhu Gujarata Maratha
Dravida Uthkala Banga
Vindhya Himachala Yamuna Ganga
Uchchala jaladhi taranga
Tava Shubha name jage,
Tava Shubha asisa mage,
Gahe tava jaya gatha
Jana gana mangala dayaka jayahe
Bharata bhagya Vidhata
Jaya he, Jaya he, Jaya he
Jaya Jaya Jaya, Jaya he!*



THE PLEDGE

*India is my country
All Indians are my Brothers and Sisters
I love my country
And I am proud of its rich and varied heritage.
I shall always strive to be worthy of it.
I shall give my parents, teachers and all elders respect
And treat everyone with courtesy.
To my country and my people,
I pledge my devotion.
In their wellbeing and prosperity
alone lies my happiness”*

தமிழ்தாய் வாழ்த்து

நீராருங் கடலுடுத்த நிலமடந்தைக் கெழிலொழுகும்
Neeraarum kadaluduththa nilamadandhai kezhilolugum

சீராரும் வதனமெனத் திகழ்பரதக் கண்டமிதில்
Seeraarum vadhanamena thihazh baradha kandamidhil

தெக்கணமும் அதிற்சிறந்த திராவிடர்நல் திருநாடும்
Thekkanamum adhil chirandha Dravida nal thiru naadum

தக்கசிறு பிறைநுதலும் தரித்தநறுந் திலகமுமே
Thakkasiru pirai nudhalum thari thanarum thilagamume

அத்திலக வாசனைபோல் அனைத்துலகும் இன்பமுற
Aththilaga vaasanai pol anaithulagum inbamura

எத்திசையும் புகழ்மணக்க இருந்தபெருந் தமிழணங்கே!
தமிழணங்கே!
Yeththisayum puhazh manakka irundha perum Thamizhanange
Thamizhanange

உன் சீரிளமைத் திறம்வியந்து
செயல்மறந்து வாழ்த்துதுமே!
வாழ்த்துதுமே!!
வாழ்த்துதுமே!!!

Vun seerilamai thiram viyandhu
seyal marandhu Vazhthudhume
Vazhthudhume!
Vazhthudhume!

FLAG SONG

தாயின் மணிக்கொடி பாரீர் -அதைத்
தாழ்ந்து பணிந்து புகழ்ந்திட வாரீர்

ஓங்கி வளர்ந்ததோர் கம்பம் -அதன்
உச்சியின் மேல் வந்தே மாதர மென்றே
பாங்கி னேழுதித் திகழும் -செய்ய
பட்டொளி வீசிப் பறந்தது பாரீர்!

SCHOOL PRAYER

Dear God,

Be with me throughout the day.

Guide me, in all I do and say

At home, at school, at work and at play.

Help me to love you Lord and love others.

Take me safely home in the evening

Thank you God for everything.

Amen

SCHOOL PRAYER SONG

All things bright and beautiful,
All creatures great and small,
All things wise and wonderful,
The Lord God made them all

Each little flower that opens,
Each little bird that sings,
He made their glowing colours,
He made their tiny wings

He gave us eyes to see them,
And lips that we might tell,
How great is God Almighty,
Who hath done all things well

- All things

PRAYER FOR SPECIAL OCCASIONS

BEFORE COMPETITIONS

Gracious Lord,

We thank you for this opportunity to represent our school
in the competition today.

Bless us with wisdom and strength to perform well and
bring victory to our banner.

Enlighten us that we may give a fair and qualitative performance.

Be with us throughout this day. Amen

BEFORE A FIELD TRIP

Precious Lord,
Thank you for this day
Help us make the trip enjoyable and memorable
Take us safely wherever we go
Give us the strength to undertake the trip
We pray for our safety, guidance and comfort
Throughout the entire journey to and fro
We ask all these in your precious name. Amen

AFTER A FIELD TRIP

Dear Lord,
Thank you for your guiding presence throughout our trip.
Thank you for all the fun, learning and memorable moments.
Thank you for good health and safety bestowed on us.
Bless those who looked after us
O God, Thank you for our safe return. Amen

CLASSROOM PRAYERS

AT THE COMMENCEMENT OF MORNING SESSION

Almighty God! Give me your light and blessings.
Help me to apply my mind to my studies that
I may understand and remember what I learn.
Give me courage to work well and fulfill my duty.
Let my work be worthy of you my Lord. Amen

PRAYER BEFORE MEALS

Thank you God for the world so sweet.
Thank you God for the food we eat.
Thank you God for the birds that sing.
Thank you God for everything. Amen

AT THE COMMENCEMENT OF AFTERNOON SESSION

Thank you God, for all that school means to me
For all the things I can explore and find out with my mind.

Thank you God, for all the friends that I make.

Thank you God, for all the fun, the games we play.

O Lord, Bless our school, that by

Working together and playing together

We may learn to serve you and to serve one another. Amen.

AT THE CLOSE OF THE AFTERNOON SESSION

Heavenly Father, I offer You my work and endeavors

My failures and successes. Bless us we pray. Amen

Forgive me my shortcomings and give me

The grace to follow always the path of truth.

I thank you for the good gifts.

Dear Lord, watch over me always, bless and help me. Amen

INTRODUCTION TO GREEN VALLEY

This school was established in the year 1992 by the professional couple Dr. Jacob Dharmaraj & Dr. Daisy Dharmaraj who were long involved in international development and action research in Asia, Europe, and Africa.

The Green Valley Central School is a Co-educational School recognized by the CBSE (CBSE Affiliation Number 1931423), and it is also an ISO Certified institution. It caters to 2½ years to 18 years children of classes Pre-KG to Std. XII.

LOCATION

Green Valley Central School is located in the beautiful residential locality of Mogappair West. The area itself is a picturesque little place, away from the frenetic din of the city though close to the busy high ways.

ADMINISTRATION

The administration of Green Valley Central School is vested on an autonomous Board of Governing Body under the chairmanship of the Founder Patron and Managing Trustee of the Green Valley Educational Trust, Chennai.

In addition, the school is administrated by the Principal and Coordinators who deal with the day-to-day administration of the school and ensure that the general policy laid down by the Governing body is implemented.

OUR VISION AND MISSION

The school aims to provide modern all round education with special emphasis on moral and ethical instruction as well as physical education, nurturing character building, tolerance and cooperation, striving for excellence in every field of endeavors for students of all faith, communities and nationalities.

To provide maximum opportunities to encourage initiative self-reliance and leadership qualities of students, to be responsible citizens, who will be able to think creatively, reason critically, communicate effectively and develop their potential.

MOTTO - Arise and shine

**Excellence in Education
Good Citizenship**

Educate and Illuminate

SCHOOL CURRICULUM

The School provides the Curriculum of learning as prescribed by CBSE with full-fledged application-oriented enhanced learning to compete with the challenges in today's competitive world.

The Medium of instruction and the first language is English.

Grade I to IV

Second Language is Tamil

Grade V to VIII

Second Language is Tamil

Third Languages - Hindi / French

Grade IX to X

Second Language is Tamil

Pre-Primary (LKG & UKG) Primary (Class I to V)

- | | |
|--------------------------|---|
| • Literacy | • English |
| • Numeracy | • Mathematics |
| • General Awareness | • Environmental Science |
| • II Language - Tamil | • II Language: Tamil |
| • Music | • III Language : Hindi/
French (for Grade V) |
| • Art & Craft | • Information Technology/Coding/
Artificial Intelligence |
| • Physical Education | • General Knowledge |
| • Library | • Value Education |
| • Information Technology | • Art & Craft |
| | • Music |
| | • Physical Education |
| | • Library |

SCHOOL CURRICULUM

MIDDLE SCHOOL (GRADES VI TO VIII)

- ❖ English
- ❖ Mathematics
- ❖ General Science
- ❖ Social Science
- ❖ Second Language -Tamil
- ❖ Third Language-Hindi/French
- ❖ Artificial Intelligence/Information Technology/Coding
- ❖ General Knowledge
- ❖ Value Education
- ❖ Physical Education
- ❖ Art & Craft
- ❖ Library
- ❖ Music

SECONDARY SCHOOL (GRADES IX & X)

- ❖ English
- ❖ Second Language-Tamil
- ❖ Mathematics
- ❖ Physics, Chemistry & Biology
- ❖ Social Science
- ❖ Data Science
- ❖ Physical Education
- ❖ Music
- ❖ Art & Craft
- ❖ Library

SENIOR SECONDARY SCHOOL (CLASS XI & XII)

Science Stream:

Group 1

English, Physics, Chemistry, Biology, Mathematics & Data Science

Group 2

English, Physics, Chemistry, Biology, Mathematics & Artificial Intelligence

Group 3

English, Physics, Chemistry, Biology, Mathematics & Information Technology

Pure Science

Group 4

English, Physics, Chemistry, Biology, Computer Science & Health Care

Computer Science

Group 5

English, Physics, Chemistry, Computer Science, Mathematics & Banking

Commerce Stream:

Group 6

English, Business Studies, Accountancy, Economics, Applied Mathematics & Data Science

Group 7

English, Business Studies, Accountancy, Economics, Applied Mathematics & Artificial Intelligence

Group 8

English, Business Studies, Accountancy, Economics, Applied Mathematics & Information Technology

Group 9

English, Business Studies, Accountancy, Economics, Computer Science & Banking

PATTERN OF ASSESSMENT

The Academic year is divided into two Terms.

STD I TO VIII

Term I	April to September
Term II	October to March

HOUSE SYSTEM

All students are divided into four houses.

House	Symbol	Colour
Aravalli	Deer	Green
Nilgris	Elephant	Blue
Satpura	Tiger	Yellow
Vindhya	Lion	Red

Each house has a Housemaster, Housemistress, House captain & Vice Captain. All school academics, sports and cultural activities are organized on the basis of the House system. The best house is awarded the Rolling Trophy on the Annual day.

SCHOOL TIMINGS

PRE -PRIMARY WING	
TIME	
NURSERY	8.50 a.m. – 12.00 p.m.
PRE-PRIMARY I	8.50 a.m. – 03.00 p.m.
PRE-PRIMARY II	8.50 a.m. – 03.00 p.m.
PRIMARY WING	
Timing	Period
08.20 a.m.	Reporting time
08.20 a.m. – 08.40 a.m.	Settling down time
08.40 a.m. – 09.00 a.m.	Assembly time
09.00 a.m. – 09.45 a.m.	1st Period
09.45 a.m. – 10.30 a.m.	2nd Period
10.30 a.m. – 10.40 a.m.	Short Break/Water Break
10.40 a.m. – 11.25 a.m.	3rd Period
11.25 a.m. – 12.10 p.m.	4th Period
12.10 p.m. – 12.40 p.m.	Lunch Break
12.40 p.m. – 01.25 p.m.	5th Period
01.25 p.m. – 02.10 p.m.	6th Period
02.10 p.m. – 02.55 p.m.	7th Period
02.55 p.m. – 03.05 p.m.	Class Teacher's time
03.05 p.m.	Dispersal
MIDDLE SCHOOL, SECONDARY & SENIOR SECONDARY WING	
02.55 p.m. – 03.05 p.m.	Short Break/Water Break
03.05 p.m. – 03.50 p.m.	8th Period
03.50 p.m. – 04.00 p.m.	Class Teacher's period
04.00 p.m.	Dispersal

UNIFORM

PRE-PRIMARY: (Mon, Tues, Thurs, Fri)

Blue shorts & checked shirt

Boys : Navy Blue socks with blue stripes, Black Shoes.

Girls : Blue checked dress

Navy Blue socks with blue stripes, Black Shoes and
Black Elastic Hair Band

Grades I to VIII (Mon, Tues, Thurs, Fri, Sat)

Navy blue checked half sleeved shirt with Grey half pants, belt,

Boys : Navy blue socks and Black shoes.

Girls : Navy blue checked pinafore with peach colour half sleeved
shirts, Navy Blue socks, Black shoes, belt,
Black hairband

Grades IX to XII (Mon, Tues, Thurs, Fri, Sat)

Navy blue checked half sleeved shirt with grey full pants, belt

Boys : Navy blue socks and Black shoes.

Girls : Peach colour half-sleeved shirts, Grey full pants,
Navy blue checked waist coat,
Navy blue socks, Black shoes, black hair band.

All Wednesdays - House uniform

LKG to XII Girls: House T-shirts, white half skirts with box pleats,
White socks, white canvas shoes, white hair band.

LKG to XII Boys: House T-shirts, white half/ full pants,
white socks, white canvas shoes.

SCHOOL FACILITIES

LIBRARY

- * The school has a well-established Library with valuable books covering all subjects of study and reference.
- * Library will be open from 9.00 a.m. to 4.00 p.m.
- * Students are taken to the library class wise during their library periods.
- * Students shall be responsible for any damage done to the books. They shall replace the book or pay the value in rupees thereof.
- * Silence must be strictly observed in the library.
- * Books will be issued on days assigned to each class.
- * Students cannot keep a book for more than a week.
- * Students shall return all the books two weeks before exams.

SCHOOL CANTEEN

The School canteen provides clean and healthy snacks, tea and soft drinks at reasonable prices.

SMART BOARD

The school provides smart boards in the classrooms. These promote e-learning in classrooms; supplement classroom learning; transform difficult subjects into interesting ones. It makes learning an enjoyable experience by improving teacher's effectiveness and thereby the academic performance of students.

SCIENCE LABORATORIES

The school has adequately equipped, well-ventilated separate science laboratories with spacious seating arrangements for Physics, Chemistry, Biology, Maths and Computer Science. This enables the students to get a first-hand knowledge of the subjects in a scientific atmosphere.

Routine practical classes are conducted in the respective labs for Grade IX to XII. Grade VI to VIII students are taken to the labs periodically. The apparatus/chemicals/specimens are periodically mobilized to classrooms to familiarize the students with them.

In case of damage or breakage of apparatus/equipment by students, the cost will be estimated and collected from the student for replacement.

FIELD TRIPS

To enhance learning imparted through classroom teaching, students are taken for Field trips to selected places. This enhances scientific temperament and historical awareness in students.

CAREER GUIDANCE CELL

The Career Guidance Cell provides useful information to the students of Std. IX to XII through external resource people on areas like:

- * Facilities of Higher Education in India and abroad and availability of scholarships.
- * Various competitive and entrance examinations and methods of preparation.
- * Exposure to a wide variety of career paths, courses and new subjects and institutions offering them.

PRE-PRIMARY ACTIVITY ROOM

“Small opportunities are often the beginning of great experiences.” The Kindergarteners are given conscious progressive training by tapping the knowledge of their inquisitive minds through a colorful interesting ambience

BOOK STORE

Textbooks, note books, Reprography, uniform material, shoes, etc., are made available through the school bookstore which is kept open from 09.00 a.m. to 04.00 p.m.

COACHING CLASSES

The school conducts free coaching classes for students who need them, subject wise, after school hours i.e., between 4.00 – 5.00 p.m. Parents are informed about these classes and attendance is compulsory. If the students improve after these coaching classes, they may be relieved from these classes in the next term if they wish to.

MEDICAL EXAMINATION

All the students will undergo Medical Examination by Government Medical practitioners and the Medical Report will be sent to the parents for follow-up action. General and Eye checkups are done.

OPEN DAYS / PARENT - MENTOR INTERACTION

Open days are held 6 – 8 times in an academic year for all parents / guardians to meet the Principal/Coordinators/Class Teacher and Subject Teachers. The open day dates will be mentioned in the handbook. These sessions would facilitate parents to know about their wards' academic and non-academic performance and general behavior in the school.

COMMUNICATION WITH PARENTS

The school will send SMS and Whatsapp messages to parents notifying school updates, holiday information, student's academic progress, PMI meetings, school function invitation through link, etc. We request all parents to check the SMS and Whatsapp messages sent by Green Valley School.

FACEBOOK & WEBSITE

Green Valley Central School has launched its website which allows access to everyone, including students, staff, parents, and well wishers.

Visit our website: www.greenvalleyschoolchennai.com

Facebook account: @greenvalleychennai updates you with all happenings at the campus.

SCHOOL ASSEMBLY

Assembly is conducted in the morning to inculcate self-discipline, moral values and Godliness; to bring out talents and build confidence. The assembly contributes to the spiritual understanding and social education of the students and fulfills an important role in creating the sense of school family as well as the rights and responsibilities of its members. Students from Grade I to XII participate in the assembly as a leadership building exercise.

SPORTS

The School imparts wholesome training to children in the field of sports. The grounds within the campus are impressive, vast and well equipped to host a number of games including Tennis, Skating, Basket Ball, Cricket, Tennikoit, Kho-Kho, Volleyball, Table Tennis and Throw Ball. The emphasis is on physical fitness, team building and relaxation for students. Talents and skills are encouraged through competitions and achievements are always appreciated.

IDENTITY CARD

An individual laminated Identification card with student's photo affixed will be issued to each student at the start of the academic year. This has to be worn daily.

SCHOLARSHIP

Outstanding Students are awarded Merit Scholarships after scrutiny of their academic performance. Applications are available in the School Office. Deadline for applying for Scholarship is June 15 along with the salary certificate of the parents. Awards and rewards are given to excellent performers, both students and teachers.

LOST & FOUND CORNER

Belongings of the students like books, stationery, spectacles, foot wear, etc., left unclaimed or unidentified should be deposited at the "Lost and found Corner" in the Physical - Education Room. The loser can identify and claim it by paying the necessary fine. The School and the management do not accept responsibility for any loss of money or damage to personal property by theft, fire or any other cause.

ADMISSION

Prospectus and application for admission can be obtained from the school office on payment of Rs. 250/- for PRE-KG to VIII; Rs. 400/- for IX to XII. The duly filled-in application form should reach the school office within the stipulated time. The list of selected candidates will be put up on the notice board.

WITHDRAWALS

Withdrawals of students are not permitted during the course of a term. If however, a student is to be withdrawn, the entire fees of the term should be paid.

RULES & REGULATIONS

TRANSFER CERTIFICATE

Parents who wish to get Transfer Certificates for their ward from Green Valley are required to submit their requisition letters and the fee on or before 25th February. T.C. will be issued from 25 th of March on payment of fee arrears (if any) and submission of a No-Due letter given by the cashier. T.C. requests made after 25th February will necessitate payment of school fee for one term. T.C. for such requests will be issued after the publishing of results. Transfer certificate will be given only to those students who have no arrears of fee and other payments.

CHANGE OF ADDRESS:

Any change of address or phone number should be communicated to the school office and Class teacher without delay. A record of address of the parents/ guardians is maintained in the school office.

HOME WORK / ASSIGNMENT POLICY

Home work for students will be an integral part of the curriculum and planned by the teachers to closely correlate with classroom curriculum development. Parents should feel that they are part of the home study development program. Homework helps to develop student responsibility and confidence to complete assignments independently. Homework done by copying answers from other students and receiving excessive help from parents or tutors will come under the attention of the Coordinators.

ATTENDANCE

It is very important that the child attends school regularly. A minimum of 75 % attendance is required for promotion. When a student is ill or needs to be away for some important reason, send a leave letter to the child's teacher and also endorse in the hand book. Attendance is monitored carefully and it is essential that the school knows if an absence is authorized or unauthorized. Continued absence of 7 days or more without submission of Leave letter will result in removal of the pupil's name from the school rolls. Leave application must be submitted in the format given.

RULES & REGULATIONS

MAINTAINENCE AND CORRECTION OF NOTE BOOKS

- Text books and note books have to be covered, labeled and maintained properly.
- The same should be brought to the class for the periods concerned.
- Note books should be submitted to teachers for correction periodically.
- Students from IV class onwards. are expected to use only blue ink pen
- Ball point pen should not be used.

UNIFORM INSPECTION

- Students will be checked on entry into school for proper and neat uniform for the day.
- Names of Students reporting in wrong, improper or incomplete uniform will be entered in the Uniform Defaulters Register and in their hand book which will be signed and acknowledged by the PT staff and the parent.
- Uniforms should always be checked for 'buttons'. Safety pins should not be used. Short hair-cut for boys is required.
- Pleat-less, tight, pencil fit and low hip pants are not allowed.
- Students submitting, application forms of any kind with their photographs for attestation by the Principal, should submit photographs taken with the school uniform only.

**The Correct Colour Shade *Proper Maintenance Of Uniform
*Right Fitting *Foot Wear Are Always Insisted upon.*

SCHOOL FEE & COLLECTION

- Each bonafide student has to pay the annual fee, book fee and school fee for the current academic year.
- The annual fee and book fees should be paid on or before 10th April
- The school fees may be paid for the whole year or in the beginning of each term.
- All installments shall be paid not later than the 5th day of each month.
- Examination results will be withheld if the full term fee is are not paid
- Fee for the month of May will be collected along with April Fee

GUIDELINES TO STUDENTS

- Greet your teachers respectfully and speak politely.
- Have cordial relationship with all classmates and school mates.
- Talk politely to everyone everywhere. Use phrases like ‘Please’, ‘Thank you’.
- Wait for people to finish speaking before joining in their conversation.
- Respect other people’s belongings and treat them with care.
- Be ready to open doors to elders and help carry things.
- Walk on the left side especially on the stairs and ramp.
- Practice good table manners while eating.
- Eat healthy and nutritious food. Avoid junk food.
- Carry clean drinking water in bottles from house for self-use.
- Learn to be obedient, hardworking and honest all the time.
- Avoid distracting others from concentrating on their work.
- Develop reading habit, gardening, and some art and Craft.
- Switch off fans and lights while going out of the room.
- Ensure cleanliness of your class, school and home. Do not litter. Use dustbins.
- Regularity and punctuality in work and attendance are essential.
- Maintain personal hygiene and cleanliness.
- Hair should be well combed and nails should be trimmed regularly.
- Adhere to traffic rules.
- Do not run on corridors or on the ground while going to canteen/ washroom.
- Go in a queue while walking on the corridor and staircase.
- During class hours, no one shall move from their place or go out of the class without permission.
- The official language for communication inside the school campus is ENGLISH.
- Students must communicate with one another in English

- In case of sickness / ailment, inform the Class Teacher.
- Carry a raincoat / an umbrella during rainy season.
- Park your cycles in proper order at school.
- During assembly, sing the school song, flag song and national anthem, loud and clear.
- Write neatly and legibly.
- Usage of foul language and impolite behavior (destroying things, verbal disrespect ,fighting) will be severely dealt with
- Storybooks, crackers, calculators, cell phones, electronic gadgets, play things and games etc. are not permitted in school.
- Regular late coming, frequent absence, negligence in wearing uniforms, carelessness in studies will be viewed seriously.
- Students will be fined for damaging school property like – Smart board, chairs, benches and desks including scribbling on the desk or walls
- Students indulging in malpractice in the examination will be given 'Zero' in the test. Disciplinary action will be taken against them.
- Do not lend or borrow books to each other without Teacher's consent.
- Do not visit any fast food shop, fancy shop or internet centre en-route to your house/school.
- Be sportive and accept any correction made by your Teachers / Parents.
- Be proud of your school Green Valley- Arise & Shine

GUIDELINES TO PARENTS

- The parent should ensure a conducive atmosphere at home for the child's academic pursuit.
- Spend time with your ward and listen to what they speak.
- Update yourself regularly with your ward's classroom progress, performance & peer group influence.
- Maintain a friendly relationship with your children that they trust and have confidence in you.
- If sick, do not send your child to school until completely cured.
- Ensure your ward completes the homework and learns during his/her study time.
- Attend Parents Teachers Meeting regularly and sign the report card.
- Restrict your wards using TV or mobile.
- Parents should read letters sent by the school and respond to the request/information.
- For students from Primary classes- please inform school/ class teacher who will collect your ward. If you are sending some other person please send a note or telephone us.
- Parents entering the school campus should wear formal clothing only.
- Parents are requested to monitor the Almanac daily.
- Discourage your ward from visiting friends unnecessarily.
- Do not compare the academic performance of your ward with others and discourage them.

EXAM TIME TABLE 2023-24
TERM - I
PERIODIC TEST - I

Date	Day	SUBJECT	PORTIONS	Marks

Parent's Sign

PERIODIC TEST - II

Date	Day	SUBJECT	PORTIONS	Marks

Parent's Sign

HALF-YEARLY EXAMINATION

Date	Day	SUBJECT	PORTIONS	Marks

Parent’s Sign

EXAM TIME TABLE 2023-24
TERM - II
PERIODIC TEST - III

Date	Day	SUBJECT	PORTIONS	Marks

Parent's Sign

PERIODIC TEST - IV

Date	Day	SUBJECT	PORTIONS	Marks

Parent's Sign

ANNUAL EXAMINATION

Date	Day	SUBJECT	PORTIONS	Marks

Parent’s Sign

SCHOOL FEE PAYMENT RECORD

[illegible]

LATE ATTENDANCE

Name:

[illegible]

PARTICIPATION IN SCHOOL FUNCTIONS

[illegible]

ATTENDANCE RECORD

Name: **Class:**

Month	No. of Working Days	No. of days present	No. of days absent	Teacher's Sign	Parent's sign
APR					
JUNE					
JULY					
AUG					
SEPT					
OCT					
NOV					
DEC					
JAN					
FEB					
MAR					
TOTAL					

LIBRARY READING RECORD

Name: **Class:**

[illegible]

MEDICAL EXAMINATION

Name of the Student	
Class & Sec	
Age as on ()	
Height in cms	
Weight in cms	
BMI	
DOCTOR'S OBSERVATION	
General	
ENT	
Teeth	
Vision	
Skin	
CVS/ RS/Abd	

Doctor's Advice/ Remarks, if any

NOTE TO PARENTS

Date
Date
Date
Date

NOTE TO PARENTS

Date
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HOME ASSIGNMENT**Date :**

Subject	Task Given

Teacher's Sign Parent's Sign**HOME ASSIGNMENT****Date :**

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CALENDAR 2023 -2024

DATE	DAY	EVENTS – APRIL 2023
1	Sat	
2	Sun	
3	Mon	
4	Tue	Mahavir Jayanthi
5	Wed	
6	Thu	
7	Fri	Good Friday
8	Sat	
9	Sun	
10	Mon	
11	Tue	
12	Wed	
13	Thu	Staff Meeting
14	Fri	Tamil New Year
15	Sat	
16	Sun	
17	Mon	Summer Camp Begins
18	Tue	
19	Wed	
20	Thu	
21	Fri	
22	Sat	Ramzan
23	Sun	
24	Mon	
25	Tue	
26	Wed	
27	Thu	
28	Fri	Summer Camp Finale
29	Sat	
30	Sun	

DATE	DAY	EVENTS - MAY 2023
1	Mon	Labour Day
2	Tue	
3	Wed	
4	Thu	
5	Fri	
6	Sat	
7	Sun	
8	Mon	
9	Tue	
10	Wed	
11	Thu	
12	Fri	
13	Sat	
14	Sun	
15	Mon	
16	Tue	
17	Wed	
18	Thu	
19	Fri	
20	Sat	
21	Sun	
22	Mon	
23	Tue	
24	Wed	
25	Thu	
26	Fri	
27	Sat	
28	Sun	
29	Mon	
30	Tue	
31	Wed	

DATE	DAY	EVENTS - JUNE 2023
1	Thu	Founder's Day & Cognizance Day - 1
2	Fri	Cognizance – Day 2
3	Sat	Staff Picnic
4	Sun	
5	Mon	Cognizance - Day 3
6	Tue	Cognizance Finale
7	Wed	
8	Thu	
9	Fri	
10	Sat	
11	Sun	
12	Mon	
13	Tue	
14	Wed	
15	Thu	
16	Fri	D.E.A.R Time
17	Sat	
18	Sun	
19	Mon	
20	Tue	
21	Wed	
22	Thu	
23	Fri	
24	Sat	
25	Sun	
26	Mon	Literary Week – Grade I to XII
27	Tue	Literary Week
28	Wed	Literary Week – Meet and Greet the Author
29	Thu	Bakrid
30	Fri	

DATE	DAY	EVENTS – JULY 2023
1	Sat	
2	Sun	
3	Mon	Election Campaign in the Assembly
4	Tue	
5	Wed	Democratic Stimulation day
6	Thu	
7	Fri	Staff Meeting
8	Sat	Parent-Mentor Interaction
9	Sun	
10	Mon	Periodic Test I Begins
11	Tue	
12	Wed	
13	Thu	
14	Fri	
15	Sat	
16	Sun	
17	Mon	
18	Tue	
19	Wed	
20	Thu	
21	Fri	
22	Sat	Investiture Ceremony
23	Sun	
24	Mon	
25	Tue	Magnum Opus - Inter-School Competition 2023-24
26	Wed	Magnum Opus
27	Thu	Magnum Opus Finale
28	Fri	
29	Sat	Muharram
30	Sun	
31	Mon	Pre-Primary Theme Presentation - Family Day

DATE	DAY	EVENTS – AUGUST 2023
1	Tue	
2	Wed	
3	Thu	
4	Fri	Goodwill Day
5	Sat	
6	Sun	
7	Mon	
8	Tue	
9	Wed	
10	Thu	
11	Fri	
12	Sat	
13	Sun	
14	Mon	Periodic Test II Begins
15	Tue	Independence day
16	Wed	
17	Thu	
18	Fri	
19	Sat	
20	Sun	
21	Mon	
22	Tue	
23	Wed	
24	Thu	Term I Syllabus Completion
25	Fri	Term I Revision begins
26	Sat	
27	Sun	
28	Mon	Academic Inspection
29	Tue	Academic Inspection
30	Wed	
31	Thu	Staff Meeting

DATE	DAY	EVENTS - SEPTEMBER 2023
1	Fri	Staff Meeting and Pre-Primary Theme Presentation
2	Sat	Parent-Mentor Interaction
3	Sun	
4	Mon	
5	Tue	
6	Wed	Krishna Jayanthi
7	Thu	
8	Fri	
9	Sat	
10	Sun	
11	Mon	Term I / Half-Yearly Examination Begins
12	Tue	
13	Wed	
14	Thu	
15	Fri	
16	Sat	
17	Sun	Ganesh Chathurthi
18	Mon	
19	Tue	
20	Wed	
21	Thu	
22	Fri	
23	Sat	
24	Sun	
25	Mon	
26	Tue	Term I break
27	Wed	
28	Thu	Milad-un-nabi
29	Fri	
30	Sat	

DATE	DAY	EVENTS – OCTOBER 2023
1	Sun	
2	Mon	Gandhi Jayanthi
3	Tue	Term II Begins
4	Wed	
5	Thu	
6	Fri	Staff Meeting
7	Sat	Parent-Mentor Interaction
8	Sun	
9	Mon	
10	Tue	
11	Wed	
12	Thu	
13	Fri	
14	Sat	
15	Sun	
16	Mon	
17	Tue	
18	Wed	
19	Thu	
20	Fri	
21	Sat	
22	Sun	
23	Mon	Ayutha Pooja
24	Tue	Vijayadasami
25	Wed	
26	Thu	
27	Fri	
28	Sat	
29	Sun	
30	Mon	
31	Tue	

DATE	DAY	EVENTS - NOVEMBER 2023
1	Wed	Annual Day
2	Thu	
3	Fri	
4	Sat	
5	Sun	
6	Mon	
7	Tue	
8	Wed	
9	Thu	
10	Fri	Safe Diwali Demonstration
11	Sat	Diwali Holiday
12	Sun	Diwali
13	Mon	
14	Tue	
15	Wed	
16	Thu	
17	Fri	
18	Sat	
19	Sun	
20	Mon	
21	Tue	
22	Wed	
23	Thu	
24	Fri	
25	Sat	
26	Sun	
27	Mon	
28	Tue	
29	Wed	
30	Thu	

DATE	DAY	EVENTS – DECEMBER 2023
1	Fri	Staff Meeting & Christmas Decoration
2	Sat	Parent-Mentor Interaction
3	Sun	
4	Mon	Periodic Test III begins
5	Tue	
6	Wed	
7	Thu	
8	Fri	
9	Sat	
10	Sun	
11	Mon	
12	Tue	
13	Wed	
14	Thu	
15	Fri	
16	Sat	
17	Sun	
18	Mon	
19	Tue	
20	Wed	
21	Thu	Christmas Celebrations
22	Fri	Carol Rounds
23	Sat	Christmas Holidays begin
24	Sun	
25	Mon	Christmas
26	Tue	
27	Wed	
28	Thu	
29	Fri	
30	Sat	
31	Sun	

DATE	DAY	EVENTS - JANUARY 2024
1	Mon	New Year Holiday
2	Tue	School reopens for all classes
3	Wed	
4	Thu	
5	Fri	Staff Meeting
6	Sat	Parent-Mentor Interaction
7	Sun	
8	Mon	
9	Tue	
10	Wed	
11	Thu	
12	Fri	Pongal Celebrations
13	Sat	
14	Sun	
15	Mon	Pongal Holidays
16	Tue	Pongal Holidays
17	Wed	Pongal Holidays
18	Thu	
19	Fri	
20	Sat	
21	Sun	
22	Mon	Periodic Test IV begins
23	Tue	
24	Wed	
25	Thu	
26	Fri	Republic Day
27	Sat	
28	Sun	
29	Mon	
30	Tue	
31	Wed	

DATE	DAY	EVENTS - FEBRUARY 2024
1	Thu	
2	Fri	
3	Sat	
4	Sun	
5	Mon	
6	Tue	Farewell and Covenant Service
7	Wed	
8	Thu	
9	Fri	Term II Syllabus completion & Staff meeting
10	Sat	Parent-Mentor Interaction
11	Sun	
12	Mon	
13	Tue	
14	Wed	Academic Inspection
15	Thu	Academic Inspection
16	Fri	
17	Sat	
18	Sun	
19	Mon	Revision for Term II/Annual Examination begins
20	Tue	
21	Wed	
22	Thu	
23	Fri	
24	Sat	
25	Sun	
26	Mon	
27	Tue	
28	Wed	
29	Thu	

DATE	DAY	EVENTS - MARCH 2024
1	Fri	
2	Sat	
3	Sun	
4	Mon	
5	Tue	
6	Wed	Term II/Annual Examination begins
7	Thu	
8	Fri	Women's day
9	Sat	
10	Sun	
11	Mon	
12	Tue	
13	Wed	
14	Thu	
15	Fri	
16	Sat	
17	Sun	
18	Mon	
19	Tue	
20	Wed	
21	Thu	
22	Fri	Staff Meeting
23	Sat	PMI and Report Card distribution
24	Sun	
25	Mon	Pre-Primary II Graduation Day
26	Tue	Book Sale
27	Wed	Book Sale
28	Thu	Book Sale
29	Fri	Good Friday
30	Sat	
31	Sun	

DATE	DAY	EVENTS - APRIL 2024
1	Mon	New Academic Year (2024 – 25) begins
2	Tue	
3	Wed	
4	Thu	
5	Fri	
6	Sat	
7	Sun	
8	Mon	
9	Tue	Telugu New Year
10	Wed	Ramzan
11	Thu	
12	Fri	
13	Sat	
14	Sun	Tamil New Year
15	Mon	
16	Tue	
17	Wed	
18	Thu	
19	Fri	
20	Sat	
21	Sun	Mahavir Jayanthi
22	Mon	
23	Tue	
24	Wed	
25	Thu	
26	Fri	
27	Sat	
28	Sun	
29	Mon	
30	Tue	

SCHOOL SONG

Song 1

Green Valley Our Patron
Guide and Protector
Shield us through life's long way.
Following our Motto
"Arise shine" (2)
Green Valley Motto.

*Higher and still Higher
We 'll climb on together
In Faith, Hope and Charity
Hard work, in unity
Now and Forever more
As we journey in life
"Arise Shine" (2)
Green Valley Motto.*

Every bud that blossoms here
Sing in praise together
The song sings with pride and joy
That we are from Green Valley
Molded in every way
As we journey in life
"Arise Shine" (2)
Green Valley Motto.

Song 2

Abba, Father, Let me be yours and yours alone
May be will forever be evermore your own
Never let my heart grow cold never let me go
Abba, father, Let me be yours and yours alone.

Song 3

Be careful little eyes what you see
There's saviour up above
Looking down at you with love
So be careful little eyes what you see

Song 4

Blessed be the name of the lord (3) most high
The name of the Lord is

A strong tower (2)
The righteous run into it
And they are saved.

Song 5

Bind us together Lord, bind us together
With cords that cannot be broken;
Bind us together Lord, bind us together
Bind us together with Love.
There is only one God; There is only one king;
There is only one Body; that is why we sing
Bind us together.....

Song 6

Give me oil in my lamp, keep me burning.
Give me oil in my lamp, I pray.
Give me oil in my lamp, keep me burning.
Keep me burning till the break of day.

Sing hosanna, sing hosanna,
sing hosanna to the King of kings!
Sing hosanna, sing hosanna,
sing hosanna to the King

Give me joy in my heart, keep me praising.
Give me joy in my heart, I pray.
Give me joy in my heart, keep me serving.
Give me joy in my heart, I pray.
Give me faith in my heart, keep me praying.
Give me faith in my heart, I pray.

Song 7

God is good all the time
He put a song of praise in this heart of mine
God is good all the time
Through the darkest night, His light will shine
God is good, God is good all the time
God is good, He's so good all the time

Song 8

Hosanna (3) in the highest (2) Halleluiah
Lord we lift up your name (2)
With our hearts filled with praise

Be exalted oh Lord my God!
Hosanna in the highest

Song 9

He's got the whole world in His hands, (4)
He's got the sun and the moon in His hands (3)
He's got the whole world in His hands.
He's got the wind and the rain in His hands,
He's got the whole world in His hands.

He's got you and me sister, in His hands
He's got you and me, brother, in His hands,
He's got everybody here in His hands.
He's got the whole world in His hands

Song 10

Jesus never fails - 4
Men of the world may let you down
But Jesus never fails - 2

Your Papa may let you down
Your Mama may let you down - (2)
Men of the

Your brother may let you down
Your sister may let you down - (2)
Men of the

Song 11

It's bubbling, it's bubbling, it's bubbling in my soul.
There's singing and laughing since Jesus made me whole.
Folks don't understand it, nor can I keep it quiet.
It's bubbling bubbling bubbling, bubbling,
Bubbling day and night (Repeat)

Song 12

Jehovah Jireh, my provider
His grace is sufficient for me, for me, for me
My God shall supply all my needs
According to His riches in glory
He will give His angels charge over me
Jehovah Jireh cares for me, for me, for me.

Song 13

I've got Joy like a fountain - (3)
In my soul, In my soul,
I've got Joy like a fountain - (3)
In my soul.

I've got peace like a river - (3)
In my soul, In my soul,
I've got peace like a river - (3)
In my soul.

I've got love like an ocean - (3)
In my soul, In my soul.
I've got love like an ocean - (3)
In my soul.

Song 14

My God is so big, so strong and so mighty
That nothing my God cannot do
The rivers are His, the mountains are His
The stars are His handiwork too
My God is so big.....

Song 15

Praise Him, Praise Him
Praise Him in the morning, Praise him in the noon time
Praise Him, Praise Him
Praise Him when the sun goes down.

Love him, Love him
Love Him in the morning, Love him in the noon time
Love Him, Love Him
Love Him when the sun goes down.

Thank him, Thank him
Thank Him in the morning, Thank him in the noon time
Thank Him, Thank Him
Thank Him when the sun goes down.
Jesus, Jesus, Jesus in the morning
Jesus in the noon time
Jesus, Jesus, Jesus, when the sun goes down

Song 16

It's a great thing to praise the Lord - (3)
Walking in the light of the Lord.
So walk walk walk walk in the light - (3)
Walking in the light of the Lord.

It's a great thing to serve the Lord - (3)
Walking in the light of the Lord.
So walk walk walk walk in the light - (3)
Walking in the light of the Lord.

It's a great thing to love the Lord - (3)
Walking in the light of the Lord.
So walk walk walk walk in the light - (3)
Walking in the light of the Lord.

It's a great thing to thank the Lord - (3)
Walking in the light of the Lord.
So walk walk walk walk in the light - (3)
Walking in the light of the Lord.

Song 17

Lord I come, I confess
Bowing here, I find my rest
Without you, I fall apart
You're the one that guides my heart.

Lord, I need you, oh, I need you
Every hour, I need you.
My one defense, my righteousness
Oh God, how I need you - (2)

Song 18

When upon life's billows you are tempest - tossed,
When you are discouraged, thinking all is lost,
Count your many blessings; name them one by one,
And it will surprise you what the Lord has done.

(Chorus)
Count your blessings;
Name them one by one.
Count your blessings;
See what God hath done.

Count your blessings;
Name them one by one.
And it will surprise you;
What the Lord hath done.

Song 19

Lord you are good
And your mercy endureth forever.
Lord, you are good
And your mercy endureth forever.
People from every nation and tongue.
From generation to generation.
[We worship you
Hallelujah, Hallelujah] 2
We worship you for who you are.

Song 20

We will trust
Trust in God alone
We will stand
Stand upon his word
And whatever comes our way.
We are strong, we are brave.

His truth, truth will be our guide,
Through the day and the darkest night,
Our God will give us strength
We are strong, we are brave.

And we will stand together
Stand forever, we will stand strong.
Standing up for God each day
We will stand strong.

Song 21

Lord we life your name on high
Lord we love to sing your praises
I'm so glad you're in my life.
I'm so glad you came to save us.
You came from heaven to earth to show the way
From the earth to the cross, my debt to pay
From the cross to the grave, from the grave to the sky
Lord I life your name on high.

TIME TABLE - 2023-24

GRADE _____

Day / Time	1 09.00 to 09.45	2 09.45 to 10.30	3 10.40 to 11.25	4 11.25 to 12.10	5 12.10 to 12.40	6 01.25 to 02.10	7 02.10 to 02.55	8 03.05 to 03.50
Monday			B		L			B
Tuesday			R		U			R
Wednesday			E		N			E
Thursday			A		C			A
Friday			K		H			K

TIME TABLE - 2023-24

GRADE _____

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Monday			B		L			B
Tuesday			R		U			R
Wednesday			E		N			E
Thursday			A		C			A
Friday			K		H			K